

City of Redmond, Washington

Purchasing Division, M/S: 3SFN

15670 NE 85th Street

PO Box 97010

Redmond, WA 98073-9710

Formal Solicitation of Qualifications

The City is interested in seeking a qualified Art Curator to assist in the identification, implementation and maintenance of the City's Outdoor Sculpture Program.

IFB-10073-06/NED

The City of Redmond, Washington has an exciting opportunity for an Art Curator to help continue the tradition of a vibrant and cutting edge Outdoor Sculpture Program. The City requests that you submit a sealed proposal/qualification for the above referenced Formal Solicitation of Qualifications.

Bring your abilities, expertise and enthusiasm to our team!

Pre-Bid Artwalk: Please join City of Redmond personnel for a guided tour of the City's Outdoor Art collection on Wednesday, September 20, 2006 at 1:00 PM. Please meet in the lobby of Redmond City Hall located at 15670 NE 85th Street, Redmond, WA 98073.

We are very proud of the City's collection and wish to continue the tradition of showcasing notable sculptures. The Art Curator will play a central and important role in that tradition.

Bland but very Important Business Information:

Scope of Work: It is the City's intent to seek a qualified person to provide expertise and services to fulfill the Expectations as more clearly identified in the attached documentation.

Term: The initial term of the resulting contract shall be from approximately November 1, 2006 through September 30, 2008, and may include an option for an additional one-year extension.

Qualification Submittal Date/Time: 01:00 PM (local time) on Wednesday, October 4, 2006.

The City of Redmond – Purchasing Division requests that your expression of interest should be received no later than this date and time. Bids received after the due date may be returned.

Responses may be faxed, mailed or hand delivered to the City of Redmond, Purchasing Division, MS: 3SFN, 15670 NE 85th Street, PO Box 97010, Redmond, WA 98073-9710, FAX (425) 556-2185.

Quotation Requirements & Response Format: All interested parties are requested to provide narrative information that describes your background and expertise for the service to be provided. Please include the names of any other municipalities you are currently assisting.

Please also include information concerning hourly rates, per diems and any other billing information as a part of your response.

Selection & Award: The contract shall be awarded to the individual who provides the strongest qualifications that meet the expectations attached. Upon selection of a contractor, the city will issue a City Standard Contract to procure the services. The City's Standard Contract is attached for reference.

The City of Redmond reserves the right to reject any or all proposals, and to waive any irregularities or information in the evaluation process. The final decision is the sole decision of the City of Redmond, and the respondents to this formal solicitation have no appeal rights or procedures guaranteed to them.

Questions/Inquiries: Please direct any questions pertaining to this solicitation to the city agent listed below.

Neil Dickenson, C.P.M.
Purchasing Agent
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